

February Meeting Minutes for
Institute of Electrical and Electronics Engineers (IEEE) National Capital Area Council (NCAC)

Date: Wednesday 14 February 2001

Location: Allie's American Grill, Tysons Corner Marriott

Time: Dinner 6:00 PM, Section & NCAC meetings beginning at 7:30 PM after Nova meeting

The NCAC meeting was called to order by vice chairman, Saj Durrani, with a request for approval of the proposed agenda. Saj Durrani acted as Chair and Don Rickerson as the secretary for the meeting.

The previous meeting minutes January were approved.

Chairman's Report- Vice-Chair, Saj Durrani

- Past Treasurer Saj, presented a recap of the NCASC financial report as submitted to the NCAC
- The NCAC web site was updated with the new officers
- The Washington Section has a new web page and web master.
- The MOA between the sections has the NCAC doing: The Scanner, Continuing Ed Courses, and Conferences
- New Officer Orientation will be on 3 March at the Oracle facility in Reston

The treasurer's report was presented by, Jim Allen, and included the following items:

- Beginning Balance \$15,013
- Expenses mostly due from Scanner costs-- \$5787
- Income from ads and IEEE refund- \$1437
- End Balance \$10, 662
- It was also noted that we have about \$6k in receivables from Scanner ads

Standing/Ad Hoc Committee Reports:

- Administrative Office – Saj—the contract for Jackie's services has been signed
- Publications - SCANNER - Bill Kelly/Dave Booth- the Mar/Apr issue of the Scanner should nearly break even (Net -\$550). We had an under run in the last issue because of increasing membership and the bulk distribution of the Scanner suffered. This issue we will print 1000 more copies to insure the bulk distribution needs are met.

Liaison Reports:

- Northern Virginia-Vince Williams- Nova will have a large presence at the NEW Dinner, up to 45 seats
- Washington Section-
- Consultants Network--Jim Allen
The Consultants' Network recent meeting in Nova was a great success, the topic of "Making your web page rise to the top of search engines"

Unfinished Business

None

New Business

John Margosian presented a report on the IEEE Booth at the Brass Ring Job Fair in May. Our Booth at the Brass Ring Job Fair is particularly useful at increasing IEEE visibility in the local area. A copy of John's report is provided as an attachment to these minutes.

Next Month's Meeting: NCAC and Washington Section Joint Meeting- March 2001 – Pook's Hill Marriott

Respectfully submitted,

Don Rickerson

Acting Secretary and Past Chair, NCAC

Attendance List

Saj Durrani	NCAC Vice Chair	202-418-7293	d.durrani@ieee.org
Don Rickerson	NCAC past Chair	703-330-9028	d.rickerson@ieee.org
Jim Allen	NCAC Secretary	703-759-4484	j.d.allen@ieee.org
William Kelly	NCAC SCANNER	703-243-3332	wjkelly@ieee.org
Dave Booth	NCAC SCANNER	540-364-1350	dbooth@ieee.org
Vince Williams	NOVA Sec. Chair	703-808-3434	vwilliams@ieee.org
Robert Munzner	NOVA Secretary	703-620-3120	r.munzner@ieee.org
John Margosian	MTT Vice. Chair	301-365-1257	jmargo448@cs.com
Mike Cardinale	NOVA vice Chair	703-642-3538	cardinale@ieee.org